

STATE OF ALASKA

DEPARTMENT/DIVISION: DOA/DGS	PCN: 02N09023
JOB CLASS/TITLE: P9311 Maintenance Generalist Sub Journey I	WHEN POSITION IS NEEDED: 7/19/10
WAGE GRADE: 58	PAY WAGE: \$ 18.28
CITY LOCATION: Juneau AWA	PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO

JOB DESCRIPTION:

- Heavy grading and raking to prepare flower beds and landscaped areas for planting;
- Seed and fertilize lawns, cut and rake up grass, edge lawns;
- Pick up litter and sweep sidewalks and parking lots;
- Cut brush, trim shrubbery, help with planting of shrubs and flowers;
- Weed flower beds and landscape areas;
- Drive light vehicles, transport equipment, tools and supplies to work sites;
- Clean storage and work areas;
- Notify supervisor when materials are needed to be ordered.
- Remove snow and ice accumulation from sidewalks, stairways and other outside areas used by vehicular traffic and pedestrians;
- Operate gasoline-powered snow thrower to remove heavy snow;
- Sand driveways, sidewalks and parking areas;
- Spread salt and calcium chloride on sidewalks, steps and building entryways;
- Refuel, lubricate and perform basic servicing of snow thrower and other small motorized equipment;
- Thaw drains and shovel snow off roofs.
- Perform some interior work such as moving and re-arranging furniture, hanging drapery rods, and other similar work as needed by the executive residence manager and their staff.

SPECIAL REQUIREMENTS:

- Valid/Current Alaska Drivers License

THIS POSITION REQUIRES THE INCUMBENT TO OPERATE:

Snow thrower
 Sander
 Light vehicles

TYPE OF POSITION

<input type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input checked="" type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal