

**PUBLIC EMPLOYEES LOCAL 71 TRUST FUND
TRAVEL PREAUTHORIZATION FORM**

Travel benefits must be *preauthorized* to be eligible for reimbursement. Reimbursement is provided for travel expenses (not to exceed coach class airfare) only if you or a dependent have a condition, which cannot be treated locally. In order to preauthorize the travel, this form must be completed in its entirety and returned to Zenith Administrators, *prior* to travel. For more information about the travel benefit, contact Zenith Administrators at (800) 557-8701. After you have completed the "Plan Participant Information" section, please have your referring physician complete the "Required Medical Information" section. The completed form, along with patient treatment records, must be returned by mail or fax to:

Zenith Administrators, Inc.
P.O. Box 91013
Seattle, WA 98111-9103
Fax# (206) 282-0775

Plan Participant Information:

Employee Name _____ SSN: _____
Address _____ Telephone # _____
City _____ State _____ Zip _____
Patient's Name _____ Patient's Date of Birth _____
Employee's Signature _____ Date Signed _____
Date Submitted to Physician _____

Required Medical Information (to be completed by Referring Physician). Ensure to include treatment records.

Physician Name _____ Telephone # _____
Address _____ City _____ State _____ Zip _____
Diagnosis of Patient _____
Estimated Date of Travel _____ Destination _____

Is this destination the nearest facility able to provide the necessary treatment? Yes No
Is travel for diagnostic testing? Yes No Is travel for a second surgical opinion? Yes No
Is surgery scheduled? Yes Surgical Procedure _____ Date of Surgery _____ No
Will preoperative testing be required? Yes Date of testing? _____ No
Type of treatment recommended (if not surgery) _____
Will travel be required for travel on a continuing basis? Yes How often? _____ No
Is a travel attendant required? Yes Name _____ No
Reason for travel attendant _____
(Please include supporting documentation)

Referring Physician's Signature

Date